

UNBC LAB SAFETY COMMITTEE MINUTES

DATE: September 21, 2022

Time: 1:00pm-2:00pm Meeting hosted via Zoom

Attendees:

Alina Constantin –Co-Chair, Sr. Lab Instructor (FOHHS)

Maik Gehloff – WIDC Lab (FOSE)

Kaila Fadock – Sr Lab Instructor (FOSE)

Samuel Hanson – Asst Prof CHEM (FOSE)

Hossein Kazemian – Sr Lab Instructor (NALS)

Calin Claassens – NUGSS Rep

Oliver Iorhemen –Asst Prof EENG (FOSE)

Natalie de Bruyn – NHSRF Coordinator

Jennifer Skaar – Recording Secretary

Absent:

Tammy Klassen-Ross, Chair Sr. Instructor HLSC (FOHHS)

Saphida Migabo – ESM (FOE)

Sam Smith – Grad Rep

Conan Ma – Chemical Safety Officer / RSO

Vacant – Manager of Health & Safety

Sarah Elliott – Director, Safety & Security

Chair: Alina Constantin

1. Meeting Called to order – 1:33pm

2. Territory Acknowledgement – Alina

3. Welcome to new committee member – Alina

-Alina welcomed Oliver Iorhemen as a new Lab Safety Committee member

4. AGENDA

- No additions or changes to the agenda. All in favour

5. APPROVAL OF MINUTES – August 11, 2022

- No corrections or changes to the minutes– motion to approve Kaila & Hossein. All in favour.

6. SAFETY OFFICER REPORTS

a) Chemical Safety Report –Jennifer for Conan

-Conan is away but forwarded an update to Jennifer.

-Conan confirmed there were no chemical incidents or accidents to report. Lab inspections are on schedule however because of Conan's schedule he needs to delay the few due at the end of the month until early October.

*No questions brought forward.

b) Biosafety Officer –Natalie

-Natalie confirmed no incidents or accidents to report.

*No questions brought forward.

7. BUSINESS ARISING

a) Fire Drills- Alina

-Alina tabled for October's meeting when Tammy is back.

8. NEW BUSINESS

a) December meeting date and time - Alina

-Alina noted that the meeting was tentatively booked for December 14th but feels this date should be revisited in November to align with December schedules. Tabled for November's meeting.

9 ROUND TABLE DISCUSSION:

- The Lab Safety Checklist form – Request was made to Safety to amend the references on the form from Blackboard to Moodle as the new online platform.
- No other comments or questions.

10 MEETING AJOURNED AT: 1:39pm

ACTION ITEMS

Item #	Description	Who	Action
1	Review of the Visitors to Labs policy –currently in draft	Safety Office	Tabled for response from Safety
3	Funding for permanent solution for special fume hood accommodation	Conan	Kaila and Conan to reach out to safety in summer 2021 for funding to move forward.
4.	Service dogs in lab space policy	Safety Office	Tabled for response from Safety to align with the UNBC animals on campus policy.
5.	Classification of Lab Space	Safety Office	Tabled for input from Safety.
Standing	Procedure for UNBC Labs under Evacuation	Emergency Ops	Remaining as a standing item. Sarah Elliott to provide information as it comes available.

NEXT MEETING DATE: OCTOBER 19, 2022
TIME: 1:30PM TO 2:30PM - VIA ZOOM - UNLESS OTHERWISE NOTED
UPCOMING MEETING DATES: NOVEMBER 16TH; *DECEMBER 14TH -TENTATIVE